

F.No. 13-3/2021-22/GA  
NATIONAL INSTITUTE OF EDUCATIONAL PLANNING AND ADMINISTRATION  
(Deemed to be University)  
17-B, Sri Aurobindo Marg, New Delhi-110016

June 21, 2022

**CIRCULAR**

During recent discussion in the meeting of the Water Conservation Committee, it was decided to take certain steps to conserve water and to re-use it wherever possible. Some of the steps discussed are as below:

1. The staff shall ensure that water is not left flowing from taps once they have been used.
2. Special attention needs to be given by the Supervisor (Housekeeping) to ensure no water is wasted inside NIEPA premises.
3. Judicious use of water and re-using waste water from RO for watering potted plants inside residential quarters.

In this regard, co-operation of all staff is solicited to achieve the objective Water Conservation in NIEPA



(D.S. Thakur)

Administrative Officer (I/c)

To

All NIEPA Faculty/ Staff / Students  
All residents of NIEPA Staff Quarters

Copy to:

1. All Notice Boards
2. PS to VC for information please
3. PA to Registrar for information please.
4. Systems Analyst - for uploading on NIEPA website- Staff Corner
5. Hostel Warden
6. Section Officer (GA)
7. Caretaker

नीपा / NIEPA

निपा अनुभाग / DESPATCH SECTION

दि तिथि / ISSUED DATE... 21/6/2022