

A FRAMEWORK FOR TRANSPARENCY AUDIT

The RTI Act under section 4 provides a comprehensive framework for promoting openness in the functioning of the public authorities.

While Section 4(1) (a) provides a general guideline for record management, so that the information could be easily stored and retained, the sub-sections b,c and d of Section 4 relate to the organizational objects and functions. Sub-sections (b), (c) and (d) of Section 4 of the RTI Act and other related information can be grouped under six categories; namely, 1-organisation and function, 2- Budget and programmes, 3- Publicity and public interface, 4-E. governance, 5-Information as prescribed and 6. Information disclosed on own initiative.

1. Organisation and Function

Sr. No.	Item	Details of disclosure		Remarks/ Reference Points (Fully met/partially met/ not met- Not applicable will be treated as fully met/partially met)
1.1	Particulars of its organisation, functions and duties [Section 4(1)(b)(i)]	(i) Name and address of the Organization	National Institute of Educational Planning and Administration (NIEPA), 17-B, Sri Aurobindo Marg, New Delhi 110016	Fully met
		(ii) Head of the organization	Vice Chancellor	Fully met
		(iii) Vision, Mission and Key objectives	<p>Vision: Evolving a human learning society through advancement of knowledge</p> <p>Mission: To become a centre of excellence in educational policy, planning and management by promoting advanced level teaching, research and capacity building in national and global contexts</p> <p>Objectives:-</p> <ul style="list-style-type: none"> ▪ To organize pre-service and <u>in</u>-service training programmes in the area of educational planning and administration and allied disciplines; ▪ To undertake, aid, promote and coordinate research in various 	Fully met

			<p>aspects of educational planning and administration and allied disciplines, including comparative studies in planning techniques and administrative procedures in the different States of India and in other countries of the world;</p> <ul style="list-style-type: none"> ▪ to provide academic and professional guidance to agencies, institutions and personnel engaged in educational planning and administration; ▪ To offer M. Phil, Ph. D. and Post-Doctoral Programmes and award degrees in educational planning, educational administration, educational finance, comparative education, school education, higher education, professional education, policy research, gender in education, discrimination in education, education and globalization, educational management and information system, etc., ▪ To act as a clearing house of ideas and information on research, training and extension in educational planning and administration services and other programmes; ▪ To prepare, print and publish papers, periodicals and books in furtherance of these objectives and especially to bring out a Journal on Educational Planning and Administration;- ▪ To organize training, conferences, workshops, meetings, seminars and briefing sessions for educational personnel of the Central and State Governments and Union Territories; ▪ To offer, on request, consultancy service to Governments, including State Governments, educational institutions and institutions/organizations in India & abroad.- ▪ To organize orientation and training programmes and refresher courses for teacher-educators and for University and College Administrators engaged in educational planning and administration ▪ To organize orientation programmes, seminars and discussion groups for persons including legislators in the field of educational planning and administration at the level of policy making in Central and State Governments; ▪ To award consultancy work/services to other organizations/individuals; ▪ To collaborate with other agencies, institutions and organizations, including the University Grants Commission, the Universities, Institutes of Management and Administration and other allied 	
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		<p>institutions in India and abroad, in such way as may be considered necessary for the promotion of these objectives;-</p> <ul style="list-style-type: none"> ▪ To provide, on request, facilities for training and research in educational planning and administration to other countries, especially of the Asian Region, and collaborate with them in programmes; ▪ To offer fellowships, scholarships and academic awards in furtherance of the objects of the National Institute;- ▪ To confer honorary fellowships on eminent educationists for their contribution in the field of educational planning and administration;- ▪ To undertake extra mural studies, extension programme and field outreach activities to contribute to the development of society;- ▪ To disseminate and advance knowledge by providing instructional, research and extension facilities in such branches of learning as it may deem fit and to provide to students and teachers the necessary facilities and atmosphere for the promotion of innovations in education leading to restructuring of courses, new methods of teaching and learning, and integral development of personality, studies in various disciplines, inter-disciplinary studies, and National integration & International understanding;- ▪ To conduct the above-mentioned programmes and courses in its off Campuses, and off-shore campuses; and ▪ to do or perform all such other acts, functions and things as may be deemed necessary, desirable or incidental by the National Institute in furtherance of the above objectives of the National Institute.- 	
	(iv) Function and duties	<ul style="list-style-type: none"> ▪ Providing leadership in reforming educational policy, planning and management at all tiers of the education system and structures; ▪ Shaping the research agenda and undertaking, aiding, promoting and ▪ coordinating research in various aspects of educational policy, planning and administration; ▪ Developing specialized human resources in the areas of educational policy, planning and administration through its inter-disciplinary interventions, especially advanced level teaching and research; 	Fully met

		<ul style="list-style-type: none"> ▪ Assessing and analyzing emerging trends in educational development and identifying emerging challenges in educational planning and management to facilitate formulation of appropriate policy options and state-specific programmatic interventions; ▪ Providing technical support to Central and State Governments in ▪ Educational policy and planning; ▪ Organizing professional development programmes in educational planning and administration for education professionals of the country; ▪ Developing expertise among young scholars through programmes of ▪ M.Phil and Ph.D., as well as other capacity building activities; ▪ Conducting research in all aspects of school and higher education; ▪ Extending advisory services to national and international organizations; ▪ Functioning as a Dearing house for dissemination of knowledge and information; and ▪ Providing a forum for exchange of ideas and experiences among policy makers, planners, administrators and academics. 	
	(v) Organization Chart	Annexure 'A' (chart) (reference NUEPA at a Glance Pg. No. 9)	
	(vi) Any other details-the genesis, inception, formation of the department and the HoDs from time to time as well as the committees/ Commissions constituted from time to time have been dealt	<p>Genesis:-</p> <p>The NIEPA has its origin dating back to 1962 when the UNESCO established the Asian Regional Centre for Educational planners Administrators and supervisors with its nomenclature chaining to Asian Institute of Educational planning and Administration in 1965. The AIEPA was later merge with Govt. Of India's National Staff College for educational planners and administrators as its Asian Programmes division in 1973. Subsequently, with increase roll and functions of the National Staff college, particularly in capacity building, research and professional support services to the Central and state governments, it was rechristened as the National Institute of Educational planning and Administration (NIEPA) in 1979 .</p> <p>In recognition of the pioneering work done by the organization in the field for educational policy, planning and administration, the Ministry of Human Resource Development Govt. Of India has empowered it to</p>	Fully met

			award degrees by conferring on it the status of 'Deemed to be University' in August 2006 Section-3 of the UGC Act, 1956. like any Central University in India, NIEPA is fully maintained by the Government of India. The National Institute is a premier organization dealing with research, teaching, capacity building and supporting professionals in policy, planning and management of education not only in India but also in South Asia.	
1.2	Power and duties of its officers and employees [Section 4(1)(b)(ii)]	(i) Powers and duties of officers (administrative, financial and judicial)	<p><u>Powers and Functions of the Vice-Chancellor</u></p> <p>(i) The Vice-Chancellor shall be the Principal Academic and Executive Officer of the National Institute and shall exercise general supervision and control over the affairs of the National Institute and implement the decisions of all the authorities of the National Institute.</p> <p>(ii) The Vice-Chancellor may, if he/she is of the opinion that immediate action is called for on any matter, exercise any power conferred upon any Authority of the National Institute under the Memorandum of Association and the Rules and Regulations/Bye-laws, take such action or proceed to take such action and shall report to the concerned authorities on the action taken by him/her on such matters. Provided that if the Board of Management is of the opinion that such action ought not to have been taken, it may refer the matter to the President whose decision thereon shall be final. Provided further that if any person in the service of the National Institute is aggrieved by such action taken by the Vice-Chancellor under the said clause, he/she shall have the right to appeal against the action to the Board of Management within 30 days from the date on which such action is communicated to him and thereupon the Board of Management may confirm, modify or reverse the action taken by the Vice-Chancellor.</p> <p>(iii) The Vice-Chancellor shall be the ex-officio Chairman of the Board of Management, the Academic Council, the Finance Committee and the Selection Committee.</p> <p>(iv) It shall be the duty of the Vice-Chancellor to ensure that the Memorandum of Association, the Rules, Bye-laws and Regulations of the National Institute are duly observed and implemented and he/she shall have all the necessary powers in this regard.</p> <p>(v) The Vice-Chancellor shall exercise general control over the affairs of the National Institute and shall be mainly responsible for</p>	Fully met

		<p>implementation of the decisions of the various authorities of the National Institute.</p> <p>(vi) All powers relating to the proper maintenance and discipline of the National Institute shall be vested in the Vice-Chancellor.</p> <p>(vii) The Vice-Chancellor shall exercise such other powers and perform such other functions as may be prescribed by the Rules, Bye-laws and Regulations.</p> <p>(viii) The Vice-Chancellor shall exercise all other powers as may be delegated to him by the Board of Management.</p> <p>(ix) The Vice-Chancellor shall have the power to re-delegate some of his/her powers to any of his/her subordinate officers with the concurrence and approval of the Board of Management.</p> <p>(x) The Vice-Chancellor shall have the power to convene or cause to be convened meetings of the various bodies of the National Institute.</p> <p>(xi) The Vice-Chancellor shall have the power to reorganize the existing Units of the National Institute of Educational Planning and Administration as Departments of the National Institute in order to make those existing Units commensurate to the needs and requirements of the National Institute.</p> <p>(xii) The Vice-Chancellor shall also take steps through appropriate mechanism for re-designating the existing faculty positions in accordance with the structure prevalent in the University system.</p> <p><u>Registrar</u></p> <p>(i) The Registrar shall be a whole-time salaried officer of the National Institute and shall be appointed by the Board of Management on the recommendations of the Selection Committee consisting of the following:</p> <p>(a) Vice-Chancellor – Chaiman;</p> <p>(b) One nominee of the President of the National Institute;</p> <p>(c) One member of the Board of Management to be nominated by the President; and</p> <p>(d) One expert to be nominated by the Vice-Chancellor of the National Institute.</p> <p>(ii) The emoluments and other terms and conditions of service of the Registrar shall be as may be prescribed by the Bye-laws.</p> <p>(iii) When the office of the Registrar is vacant or when the Registrar is</p>	
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		<p>absent by reason of illness or any other reason, the duties and functions of the Registrar shall be performed by such other person as the Vice-Chancellor may appoint for the purpose.</p> <p>(iv) The Registrar shall be the <i>ex-officio</i> Secretary of the Council, the Board of Management and the Academic Council but shall not be deemed to be a member of any of these authorities.</p> <p>(v) The Registrar shall be directly responsible to the Vice-Chancellor of the National Institute.</p> <p>(vi) The following shall be the duties of the Registrar:</p> <ul style="list-style-type: none"> (a) To be custodian of the records of the National Institute and such other property of the National Institute as the Board of Management may commit to his charge; (b) To conduct the official correspondence on behalf of the authorities of the National Institute; (c) To issue notices convening meetings of the authorities of the National Institute and all Committees and Sub-Committees appointed by any of these authorities of which the Registrar is the Secretary; (d) To keep the minutes of the meetings of all the authorities of the National Institute and of all the Committees and Sub- Committees appointed by any of these authorities; (e) To make arrangements for and supervise the examinations conducted by the National Institute; (f) To represent the National Institute in suits or proceeding by or against the National Institute in Courts of Law, sign powers of attorney and perform pleadings or depute his representatives for this purpose; (g) To enter into agreements, MoUs, etc, sign documents and authenticate records on behalf of the National Institute; (h) To hold in special custody books, records and documents of the National Institute; (i) To safeguard and maintain the buildings, gardens, office, canteen, cars and other vehicles, laboratories, libraries, reading rooms, equipment and other properties of the National Institute; (j) To perform such other duties as may be specified in the Rules and Bye-laws or as may be specified by the Board of Management or the Vice-Chancellor from time to time. <p>(F) Finance Officer</p>	
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		<p>(a) The Finance Officer shall be the whole time salaried officer of the National Institute and shall be appointed by the Board of Management on the recommendation of the Selection Committee consisting of the following:</p> <p>(i) Vice-Chancellor – Chairman;</p> <p>(ii) One nominee of the President of the National Institute;</p> <p>(iii) One expert to be nominated by the Vice-Chancellor; and</p> <p>(iv) Financial Advisor, MHRD, Government of India.</p> <p>(b) The emoluments and other terms and conditions of service of the Finance Officer shall be as may be prescribed by the Bye-laws.</p> <p>(c) The Finance Officer shall work under the supervision of Vice-Chancellor and is accountable to the Board of Management through the Vice-Chancellor.</p> <p>(d) He would be <i>ex-officio</i> Secretary to the Finance Committee of the National Institute and he would be an advisor to the Vice-Chancellor for financial matters.</p> <p>(e) Subject to the control of the Board of Management to manage property and investment of the National Institute, he shall be responsible for the preparation of annual estimates and statements of account for submission to the Finance Committee and the Board of Management.</p> <p>(f) Any other function(s) as may be prescribed by the Bye-laws, Rules & Regulations of the National Institute.</p> <p>(g) When the office of the Finance Officer is vacant or when the Finance Officer is absent by reason of illness or any other reason, the duties and functions of the Finance Officer shall be performed by such other person as the Vice-Chancellor may appoint for the purpose.</p> <p><u>Delegation of Powers</u></p> <p>Subject to the provisions of these Rules and Bye-laws, any officer or Authority of the National Institute may delegate his or its powers to any other officer or Authority or person under their respective control and subject to the conditions that the overall responsibility for exercise of the powers so delegated shall continue to rest in the officer or Authority delegating such powers.</p>	
	(ii) Power and duties of other employees	As designated by the Head of the Institution	Partially met
	(iii) Rules/ orders under which powers and	Memorandum of Association as per link below http://www.nuepa.org/New/Download/For Web Page MOA and Rul	Fully met

		duty are derived and	es of NUEPA Final Sept 04 2006.pdf	
		(iv) Exercised	As per MoA	Fully met
		(v) Work allocation	As per MoA	Fully met
1.3	Procedure followed in decision making process [Section 4(1)(b)(iii)]	(i) Process of decision making Identify key decision making points	CCS conduct rules for Non-Teaching and UGC Regulations norms and guidelines for teacher .	Fully met
		(ii) Final decision making authority	Vice Chancellor as authorized by Finance Committee, Board of Management and NIEPA Council .	Fully met
		(iii) Related provisions, acts, rules etc.	As per CCS conduct rules and UGC Regulations	Fully met
		(iv) Time limit for taking a decisions, if any	Decisions at the level of Vice Chancellor is taken immediately however, the major decisions taken by BoM and depends on nature of case.	Fully met
		(v) Channel of supervision and accountability	Section Officer, Administrative officer, Finance Officer, Registrar, Vice Chancellor,	Fully met
1.4	Norms discharge for of functions [Section 4(1)(b)(iv)]	(i) Nature of functions/ services offered	Please see Item -1.1 (iv)	Fully met
		(ii) Norms/ standards for functions/ service delivery	Norms :- as per Govt. Of India & UGC norms/guidelines Capacity building/training Research, Teaching and supervision Consultancy & Advisory Service	Fully met
		(iii) Process by which these services can be accessed	The selection process of trainees is done by Institutions Universities and State Govt. at their level and list is provided to NIEPA for training.	Fully met
		(iv) Time-limit for achieving the targets	-	-
		(v) Process of redress of grievances	-	-
1.5	Rules, regulations, instructions manual and records for discharging	(i) Title and nature of the record/ manual/ instruction.	MoA & R.R. Rules	Fully met
		(ii) List of Rules, regulations,	CCS rules adopted	Fully met

	functions [Section 4(1)(b)(v)]	instructions manuals and records.		
		(iii) Acts/ Rules manuals etc.	Recruitment rules as per Govt. Of India norms and UGC guidelines.	Fully met
		(iv) Transfer policy and transfer orders	Transfer only within the Department as the office is situated at one place.	Fully met
1.6	Categories of documents held by the authority under its control [Section 4(1)(b) (vi)]	(i) Categories of documents		
		(ii) Custodian of documents/ categories	Respective Sections/Departments/ Documentation Officer/ Library/ Registrar's office & Finance & Accounts Officer.	Fully met
1.7	Boards, Councils, Committees and other Bodies constituted as part of the Public Authority [Section 4(1)(b)(viii)]	(i) Name of Boards, Council, Committee etc.	NIEPA Council, Board of Management, Academic Council, Finance Committee Board of Studies Selection committee	Fully met
		(ii) Composition	<i>Composition of the Board of Management</i> The Board of Management of the National Institute shall consist of: (a) Vice-Chancellor of the National Institute – Chairman – <i>ex-officio</i> ; (b) Three nominees of the President of the National Institute; (c) One nominee of the MHRD, GoI; (d) One nominee of the Chairman, UGC; (e) Dean of Faculty of the National Institute; and (f) Two members of the faculty (Professor and Associate Professor or Assistant Professor) of the National Institute by rotation according to fitness/ suitability-cum-seniority. Registrar of the National Institute shall be the Secretary of the Board of Management. <i>Academic Council</i> The Academic Council shall be the principal academic body of the National Institute and shall, subject to the provisions of the Memorandum of Association and the Rules and Bye-laws, have the control over and be responsible for the maintenance of standards of education, training, research and consultancy; inter-departmental co-	Fully met

		<p>ordination, examinations and tests, etc. within the National Institute and shall exercise such other powers and perform such other duties and functions as may be prescribed or conferred upon it by the Rules and Bye-laws.</p> <p><i>(A) Membership of the Academic Council</i> The Academic Council shall consist of the following: (a) Vice-Chancellor – Chairman – <i>ex-officio</i>; (b) Dean of Faculty of the National Institute; (c) HoD(s) of the National Institute; (d) Three persons, from amongst eminent educationists from the field related to the activities of the National Institute, who are not in the service of the National Institute to be nominated by the President; (e) One Associate Professor from the National Institute other than the Head of the Departments by rotation and fitness/suitability-cum-seniority to be nominated by the Vice-Chancellor; (f) One Assistant Professor from the National Institute by rotation and fitness/ suitability-cum-seniority to be nominated by the Vice-Chancellor; and (g) Three persons, who are not members of the teaching staff co-opted by the Academic Council for their specialized knowledge. The term of members other than ex-officio members shall be for three years.</p> <p><u>Finance Committee</u> The Finance Committee shall consist of the following members: (a) Vice-Chancellor Chairman – <i>ex-officio</i> (b) Two persons to be nominated by the President Member (c) One person to be nominated by the Vice-Chancellor Member (d) Financial Advisor, MHRD, Government of India Member (e) A representative of the UGC Member (f) Finance Officer Secretary Registrar of the National Institute shall be a Special Invitee</p> <p>Selection Committee (1) There shall be a Selection Committee for making recommendations to the Board of Management for appointment to the posts of Professor, Associate Professor and Assistant Professor and such other posts as may be prescribed by the Bye-laws. (2) Every Selection Committee for the appointment to the posts of</p>	
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		<p>regular Professor, Associate Professor and Assistant Professor shall consist of the following members: (i) Vice-Chancellor- Chairman – <i>ex-officio</i>; (ii) to (iv) Three outside experts (two experts in case of appointment to the posts of Associate Professor & Assistant Professor) to be nominated by the President; and (v) to (vi) Two experts to be nominated by the Vice-Chancellor from specialized area related to the post.</p> <p><u>Board of Studies</u> There shall be a Board of Studies of the National Institute consisting of: (i) Vice-Chancellor – Chairman; (ii) Dean of the Faculty; (iii) HoD(s); (iv) One Associate Professor and one Assistant Professor to be nominated by the Vice-Chancellor; and (v) To begin with, not more than two persons to be co-opted for their expert knowledge by the Vice-Chancellor. Subsequently, the co-option may be done by the Board of Studies. The powers and functions of the Board of Studies shall be prescribed under the Bye-laws of the National Institute.</p>	
	(iii) Dates from which constituted	Since inception i.e., 2006	Fully met
	(iv) Term/ Tenure	<p><u>Term of Board of Management</u> All members, other than ex-officio, shall hold office for a period of three years and shall be eligible for reappointment. <u>Terms of Office of the Members of the Finance Committee</u> All members of the Finance Committee other than ex-officio members shall hold office for a term of three years.</p>	Fully met
	(v) Powers and functions	<p><u>Delegation of Powers of the Board of Management</u> The Board of Management may by a resolution, delegate to the Vice-Chancellor or any other officer of the Standing Committee or the Ad-hoc Committee such of its powers as it may deem fit, subject to the condition that the action taken by the Vice-Chancellor or the officer concerned or the Standing Committee or the Ad-hoc Committee concerned in the exercise of the powers so delegated shall be reported at the next meeting of the Board of Management.</p>	Fully met

		<p><i>Powers and Functions of the Academic Council</i></p> <p>The Academic Council shall be the principal academic body of the National Institute and shall, in addition to all other powers and duties vested in it, have the following powers and duties, viz.:</p> <p>(i) To exercise general supervision over the academic work of the National Institute and to give direction regarding selection of candidates for research and other programmes (M. Phil., Ph.D., Post-Doctoral, etc.), methods of instructions, evaluation or research or improvements in academic standards etc.</p> <p>(ii) To promote research within the National Institute, require reports on such researches from time to time.</p> <p>(iii) To consider and ensure relevance, quality and effective delivery of training and other capacity building programmes, conferences, seminars, etc. of the National Institute.</p> <p>(iv) To consider matters of academic interest either on its own initiative or at the instance of the Board of Management and to take proper action thereon.</p> <p>(v) To make arrangements for the conduct of examinations in conformity with the Bye-laws.</p> <p>(vi) To maintain proper standards of the examinations.</p> <p>(vii) To recognize diplomas and degrees of Universities and other institutions and to determine equivalence with the diplomas and degrees of the National Institute.</p> <p>(viii) To prescribe courses of study leading to degrees and diplomas of the National Institute.</p> <p>(ix) To appoint examiners, moderators, tabulators and such other personnel for different examinations.</p> <p>(x) To suggest measures for departmental coordination.</p> <p><i>Memorandum of Association and Rules 27</i></p> <p>(xi) To make recommendations to the Board of Management on:</p> <p>(a) Measures for improvement of standards of teaching, training, consultancy and research;</p> <p>(b) Institution of Fellowships, Visiting Professorships, Scholarships, Medals, Prizes, etc.;</p> <p>(c) Establishment or abolition of Departments/Divisions/Centres; and</p> <p>(d) Bye-laws covering the academic functioning of the National Institute, discipline, residence, admissions, examinations, award of fellowships and studentships,</p>	
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		<p>free ships, concessions, attendance, etc.</p> <p>(xii) To appoint sub-committees to advise on such specific matters as may be referred to it by the Board of Management.</p> <p>(xiii) To consider the recommendations of the sub-committees and to take such action (including making of recommendations to the Board of Management) as the circumstances on each case may require.</p> <p>(xiv) To make periodical review of the activities of the Departments and to take appropriate action (including making of recommendations to the Board of Management) with a view to maintaining and improving the academic standards.</p> <p>(xv) To exercise such other powers and perform such other duties as may be conferred or imposed upon it by the Rules and Byelaws.</p> <p>(xvi) To recommend institution of teaching posts - Professor, Associate Professor and Assistant Professor, etc. to the Board of Management in consultation with the Finance Committee.</p> <p>(xvii) To recommend to the Board of Management to fix the emoluments and travelling allowances of course writers, course coordinators, counselors, moderators, tabulators and such other personnel appointed for examinations.</p> <p>(xviii) To prescribe admission requirements, revise curricula and syllabi for courses of studies.</p> <p>(xix) To supervise discipline, progress and health of students and trainees.</p> <p>(xx) To fix fee for various courses and research programmes of the National Institute in accordance with the UGC norms and subject to the Bye-laws and regulations of the National University.</p> <p><i>Powers and Functions of the Finance Committee</i></p> <p>(i) The Finance Committee shall meet at least twice a year to examine the accounts and to scrutinize proposals for expenditure.</p> <p>(ii) The annual accounts and financial estimates of the National University shall be placed before the Finance Committee for consideration and thereafter submitted to the Board of Management together with the comments of the Finance Committee for approval.</p> <p>(iii) The Finance Committee shall fix limits of the total recurring expenditure and the total non-recurring expenditure of the year based on the income and resources of the National Institute.</p>	
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			(iv) No expenditure other than that provided in the Budget shall be incurred by the National Institute without the approval of the Finance Committee. (v) To recommend to the Board of Management the creation of all types of posts.	
		(vi) Whether their meetings are open to the public?	No	Not met
		(vii) Whether the minutes of the meetings are open to the public?	Yes	NOT MET
		(viii) Place where the minutes if open to the public are available?	The minutes are publically available at www.nuepa.org	NOT MET
1.8	Directory of officers and employees [Section 4(1) (b) (ix)]	(i) Name and designation	<p><u>Officers of the National Institute</u> The following shall be the officers of the National Institute: (a) President – Union Minister for Human Resource Development; (b) Chancellor; (c) Vice-Chancellor; (d) Dean of Faculty; (e) Registrar; (f) Finance Officer; and (g) Such other officers as may be declared by the Bye-laws to be the officers of the National Institute.</p> <p><u>Name and Contact No. & Email ID</u> Prof. N.V. Varghese, Vice Chancellor -011-26544801 vc@nupea.org Prof. Kumar Suresh, Registrar (I/c)- 011-26544806 registrar@niepa.org Dr. Naresh Kumar, Administrative Officer (I/c)- 011-26544833, ao@niepa.org Sh. P.P. Saxena, Section officer (AA)-011-26544831 ppsaxena@niepa.org Sh. Chander Prakash, Section officer (A/c)-011-2644824 chanderprakash@NIEPA.org Sh. Kamal Kumar Gupta, Section Officer (GA)- 011-26544874 Ms. Sonam Anand Sagar, Section officer (Pers.)-011-26544832</p>	Fully met

			<p><u>Heads of Department</u> Dr. K. Biswal, Professor (Educational Planning) 011-26544861 kkbiswal@niepa.org Dr. Kumar Suresh, Professor (Educational Administration) 011-26544855 ksuresh@niepa.org Dr. Mona Khare, Professor (Educational Finance) 011-26544865 Dr. A.K. Singh, Professor (Educational Policy) 011-26544856 aksingh@niepa.org Dr. Pranati Panda, Professor (School Standard & Evaluation) 011-26544815 Dr. Sudhanshu Bhushan, Professor (Higher & Professional Education) 011-26544844 sudhanshu@niepa.org Dr. A.C. Mehta, Professor (Educational Management information system) 011-26544887 arunmetha@niepa.org Dr. Najma Akhtar, Professor (Training and Capacity Building) 011-26544839 najmaakhtar@niepa.org Dr. K. Srinivas, Professor (Head ICT & PMU) 011-26544883 drksvasu@gmail.com</p> <p><u>UNITS</u> 1. CPRHE :- Prof. N.V Varghese, Vice Chancellor 2. UDISE:- Prof. K. Biswal 3. SSE: Prof. Pranati Panda 4. NRC: Prof. Sudhanshu Bhushan</p>	
		(ii) Telephone , fax and email ID	Under the EPBAX 26544800. Fax No. 011-26853041 , niepa@niepa.ac.in	Fully met
1.9	Monthly Remuneration received by officers & employees including system of compensation [Section 4(1) (b) (x)]	(i) List of employees with Gross monthly remuneration	As per list enclosed (<u>Annexure 'A'</u>)	Fully met
		(ii) System of compensation as provided in its regulations	As per Govt. Of India Rules	Fully met

1.10	Name, designation and other particulars of public information officers	(i) Name and designation of the public information officer (PIO), Assistant Public Information (s) & Appellate Authority	Dr. Naresh Kumar, Administrative Officer (I/c), (PIO) Mrs. Sonam Anand Sagar, Section Officer (APIO) Registrar, (Appellate Authority)	Fully met
	[Section 4(1) (b) (xvi)]	(ii) Address, telephone numbers and email ID of each designated official.	NIEPA, 17-B Sri Aurobindo Marg, New Delhi-110016 011-26544833 Email:- ao@niepa.ac.in 011-26588832 Email:- sonam@niepa.ac.in 011-26544806 Email:- registrar@niepa.ac.in	Fully met
1.11	No. Of employees against whom Disciplinary action has been proposed/ taken (Section 4(2))	No. of employees against whom disciplinary action has been	Disciplinary proceedings against Prof. Marmar Mukhopadhyay, former Director Incharge, NIEPA- the matter is to placed before the BoM, NIEPA which has been reconstituted recently. No disciplinary action is pending/contemplated against any Group 'B' & 'C' (include erstwhile Group "D") employees as on date.	Partially met
		(i) Pending for Minor penalty or major penalty proceedings	-	-
1.12	Programmes to advance understanding of RTI (Section 26)	(i) Educational programmes	CPIO inculcates Educational Programme amongst the subordinate Staff, enlightens guidelines time to time about disposal of applications received concerning various issues within the preview of Right to Information Act 2005.	Fully met
		(ii) Efforts to encourage public authority to participate in these programmes	-	-
		(iii) Training of CPIO/APIO	By ISTM	Fully met

		(iv) Update & publish guidelines on RTI by the Public Authorities concerned	Institute maintain RTI Portal which is available on NIEPA website.	Fully met
1.13	Transfer policy and transfer orders [F No. 1/6/2011-IR dt. 15.4.2013]		As per Govt. Of India Rules (The office is located/situated in one place at New Delhi; hence only transfers are from one department to other department, units.)	Partially met

2. Budget and Programme

S.No.	Item	Details of disclosure		Remarks/ Reference Points (Fully met/partially met/ not met- Not applicable will be treated as fully met/partially met)
2.1	Budget allocated to each agency including all plans, proposed expenditure and reports on disbursements made etc. [Section 4(1)(b)(xi)]	(i) Total Budget for the public authority	36 crore	Fully met
		(ii) Budget for each agency and plan & programmes	-	Not met
		(iii) Proposed expenditures	36 crore	Fully met
		(iv) Revised budget for each agency, if any	-	Not met
		(v) Report on disbursements made and place where the related reports are available	Annual report available at NIEPA website i.e., http://www.nuepa.org/New/Annual%20Reports.aspx	Partially met
2.2	Foreign and domestic tours (F.No. 1/8/2012-IR dt. 11.9.2012)	(i) Budget	-	Not met
		(ii) Foreign and domestic Tours by ministries and officials of the rank of Joint Secretary to the Government and above, as well as the heads of the Department. a) Places visited b) The period of visit c) The number of members in the official delegation d) Expenditure on the visit	Not-met	Not met
		(iii) Information related to procurements a) Notice/tender enquires, and corrigendum if any thereon, b) Details of the bids awarded comprising the names of the	General Administration a):- Tenders 1. AMC of Security Services 2. AMC of Housekeeping 3 AMC of Photocopying 4,AMC of AC & geyser, water Cooler etc.	Fully met

		suppliers of goods/ services being procured, c) The works contracts concluded - in any such combination of the above- and d) The rate /rates and the total amount at which such procurement or works contract is to be executed.	5.hostel mess & office Canteen, 6. Hiring of taxi 7. AMC of conference facilities 8. AMC of Computers b): details of bids awarded as per list enclosed. (Annexure 'B')		
2.3	Manner of execution of subsidy programme [Section 4(i)(b)(xii)]	(i)	Name of the programme of activity	Not applicable	Not met
		(ii)	Objective of the programme	Not applicable	Not met
		(iii)	Procedure to avail benefits	Not applicable	Not met
		(iv)	Duration of the programme/ scheme	Not applicable	Not met
		(v)	Physical and financial targets of the programme	Not applicable	Not met
		(vi)	Nature/ scale of subsidy /amount allotted	Not applicable	Not met
		(vii)	Eligibility criteria for grant of subsidy	Not applicable	Not met
		(viii)	Details of beneficiaries of subsidy programme (number, profile etc)	Not applicable	Not met
2.4	Discretionary and non-discretionary grants [F. No. 1/6/2011-IR dt. 15.04.2013]	(i)	Discretionary and non-discretionary grants/ allocations to State Govt./ NGOs/other institutions	As per list (annexure 'C')	Partially Met
		(ii)	Annual accounts of all legal entities who are provided grants by public authorities	Mentioned against each case As per list enclosed (annexure 'C')	Partially Met
2.5	Particulars of recipients of concessions, permits of	(i)	Concessions, permits or authorizations granted by public authority		Not met

	authorizations granted by the public authority [Section 4(1) (b) (xiii)]	(ii) For each concessions, permit or authorization granted a) Eligibility criteria b) Procedure for getting the concession/ grant and/ or permits of authorizations c) Name and address of the recipients given concessions/ permits or authorisations d) Date of award of concessions /permits of authorizations		Not met
2.6	`CAG & PAC paras [F No. 1/6/2011- IR dt. 15.4.2013]	CAG and PAC paras and the action taken reports (ATRs) after these have been laid on the table of both houses of the parliament.	33 para are pending.	Partially Met

3. Publicity Band Public interface

S.No.	Item	Details of disclosure		Remarks/ Reference Points (Fully met/partially met/ not met- Not applicable will be treated as fully met/partially met)
3.1	Particulars for any arrangement for consultation with or representation by the members of the public in relation to the formulation of policy or implementation there of [Section 4(1)(b)(vii)] [F No 1/6/2011-IR dt. 15.04.2013]	Arrangement for consultations with or representation by the members of the public (i) Relevant Acts, Rules, Forms and other documents which are normally accessed by citizens	-	NA
		(ii) Arrangements for consultation with or representation by a) Members of the public in policy formulation/ policy implementation b) Day & time allotted for visitors c) Contact details of Information & Facilitation Counter (IFC) to provide publications frequently sought by RTI applicants	-	Not Met
		Public- private partnerships (PPP) (i) Details of Special Purpose Vehicle (SPV), if any	-	Not Met
		(ii) Detailed project reports (DPRs)	-	Not Met

		(iii) Concession agreements.	-	Not Met
		(iv) Operation and maintenance manuals	-	Not Met
		(v) Other documents generated as part of the implementation of the PPP		Not Met
		(vi) Information relating to fees, tolls, or the other kinds of revenues that may be collected under authorisation from the government	-	Not Met
		(vii) Information relating to outputs and outcomes	-	Not Met
		(viii) The process of the selection of the private sector party (concessionaire etc.)	-	Not Met
		(ix) All payment made under the PPP project	-	Not Met
3.2	Are the details of policies / decisions, which affect public, informed to them [Section 4(1) (c)]	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive; (i) Policy decisions/ legislations taken in the previous one year	-	Not Met
		(ii) Outline the Public consultation process	-	Not Met
		(iii) Outline the arrangement for consultation before formulation of policy	-	Not Met

3.3	Dissemination of information widely and in such form and manner which is easily accessible to the public [section 4(3)]	Use of the most effective means of communication (i) Internet Website	Publication of Journal, Reports, Research Papers and website Website: http://niepa.ac.in/New/publications.aspx	Fully Met
1 NUEPA – At a Glance Brief introduction in booklet form about the University is available online. Click Here. 2 Publication Catalogue details about all the Priced and Unpriced Publications are available online. Click Here 3 ANTRIEP Newsletter: All the Issues of the Newsletter published, since 1996, are available online (till Vol. 25 No. 1 Jan – June 2019). Click Here. 4 Annual Report (English) All the reports of last 8 years are available online (till 2016-17). Click Here. 5 वार्षिक रिपोर्ट All the reports of last 8 years are available online (till 2016-17). Click Here. 6 Previous Annual Reports are also available in Archive. Click Here. 7 MPhil- PhD Prospectus: Latest Prospectus available online. Click Here. 8 MPhil- PhD Curriculum Guide Available online. Click Here. 9 MPhil- PhD Degree Regulations 2020 is available online. Click Here. 10 JEPA – Journal of Educational Planning and Administration – A quarterly English Journal (Priced) - An Information Folder along with Subscription Form, Subscription details with Online Payment Gateway and Previous Issues of Journal in pdf version are available online. Click Here. 11 परिप्रेक्ष्य - शैक्षिक योजना और प्रशासन का सामाजिक – आर्थिक सन्दर्भ (A Triannual Hindi Journal) All issues of the Journal for the last 11 years are available online. Click Here. 12 Occasional Papers: All the 54 Occasional Papers are available online. Click Here. 13 Calendar of Training Programmes 2020-21 is Available online. Click Here. 14 Programme Announcements and Folders: Programme Announcement of major Flagship Programmes and other Information Folders are available online from time to time. Click Here. 15 Compendium of Research Publications and Training Activities 2006-2016 is available online. Click Here.				

			<p>16 Unpriced Publications, Reports, Lectures about 40 Unpriced publications and Reports are available online. Click Here.</p> <p>17 NIEPA Research Reports Series: NRRPS 001 and NRRPS 002 Reports are available online. Click Here.</p> <p>18 CPRHE Research Papers, Reports and CPRHE Policy Briefs All research papers, Reports and policy briefs published till date are available online. Click Here.</p> <p>19 U-DISE Publications: All the publications are available online since 2000-01 to 2015-16. Click Here.</p> <p>20 NCSL Publications: All the Publications i.e., Handbook, Curriculum Framework and Reports in English, Hindi and other Indian Languages are available online. Click Here.</p> <p>21 SHAALA SIDDHI: All the Publications i.e., Information Brochure, Programme Documents, School Standards and Evaluation Framework and Dashboard, Guidelines for Evidence-based School Improvement (English and Hindi) are available online. Click Here.</p> <p>22 NIEPA Foundation Day Lectures, Eminent Scholar Lectures and Important Speeches: - All are available online. Click Here.</p> <p>23 Guidelines For NIEPA Publications – 2020, Click Here.</p> <p>24 Various Notifications, Approvals, Schedule of Rates for Editing, Designing, Translation, Typesetting, Miscellaneous & Digital Printing and Offset Printing etc.: All are available Online. Click Here.</p>	
3.4	Form of accessibility of Information manual/hand book [Section 4(1) (b)]	Information manual/handbook available in (i) Electronic Format	YES	Fully Met
		(ii) Printed Format	YES	Fully Met
3.5	Whether Information manual/handbook available free of cost or not [Section 4(1)(b)]	List of materials available (i) Free of cost	Unpriced	Fully Met
		(ii) At a reasonable cost of the medium	Reasonably Priced	Fully Met

4. E. Governance

S.No.	Item	Details of disclosure		Remarks/ Reference Points (Fully met/partially met/ not met- Not applicable will be treated as fully met/partially met)
4.1	Language in which Information Manual/Handbook Available [F No. 1/6/2011-IR dt. 15.4.2013]	(i) English	-	Met
		(ii) Vernacular/ Local Language	-	Partially met
4.2	When was the information Manual/Handbook last updated? [F No. 1/6/2011-IR dt 15.4.2013]	Last date of Annual updation	-	Not met
4.3	Information available in electronic form [Section 4(1)(b)(xiv)]	(i) Details of information available in electronic form	-	Fully met
		(ii) Name/ title of the document/record/ other information	-	Fully met
		(iii) Location where available	www.nuepa.org	Fully Met
4.4	Particulars of facilities available to	(i) Name & location of the faculty	www.nuepa.org	Fully Met
		(ii) Details of information made available	-do-	Fully Met

	citizen for obtaining information [Section 4(1)(b)(xv)]	(iii) Working hours of the facility	Working hours facility from 9:00AM to 5:30PM	Fully Met
		(iv) Contact person & contact details (Phone, fax email)	-	Not met
4.5	Such other information as may be prescribed under section 4(i) (b)(xvii)	(i) Grievance redressal mechanism	Institute maintains Grievance redressal portal which is available on NIEPA website.	Fully met
		(ii) Details of applications received under RTI and information provided	Immediate steps are taken for providing information under RTI as and when application is received. It is also ensured that the information should reach the application within the minimum time.	Fully met
		(iii) List of completed schemes/ projects/ Programmes	-	Fully met
		(iv) List of schemes/ projects/ programme underway	-	Partially met
		(v) Details of all contracts entered into including name of the contractor, amount of contract and period of completion of contract	-	Not met
		(vi) Annual Report	-	Fully met
		(vii) Frequently Asked Question (FAQs)	-	Partially met
		(viii) Any other information such as	-	Not met
		a) Citizen's Charter	-	Not met
		b) Result Framework Document (RFD)	-	Not met
		c) Six monthly reports on the	Quarterly RTI statement is submitted online.	Fully met
d) Performance against the benchmarks set in the Citizen's Charter	Not applicable	Not met		

4.6	Receipt & Disposal of RTI applications & appeals [F.No 1/6/2011-IR dt. 15.04.2013]	(i) Details of applications received and disposed	314 received and disposed (From 1.4.2011-Till Date)	Fully met
		(ii) Details of appeals received and orders issued	33 (First Appeal) and 6 (Second Appeal) received and orders issued by the First and Second Appellate Authority respectively.	Fully met
4.7	Replies to questions asked in the parliament [Section 4(1)(d)(2)]	Details of questions asked and replies given	<p>During the last 12 months:-</p> <p>Ques: Unstarred Question No. 3833 regarding details of Contempt cases pending.</p> <p>Reply: A NIL report is submitted.</p> <p>Ques: Unstarred Question No. 4947 regarding Representation on SC/ST/OBC.</p> <p>Reply: Detailed Reply sent to MHRD.</p>	Fully met

5. Information as may be prescribed

S. No.	Item	Details of disclosure		Remarks/ Reference Points (Fully met/partially met/ not met- Not applicable will be treated as fully met/partially met)
5.1	Such other information as may be prescribed [F.No. 1/2/2016-IR dt. 17.8.2016, F No. 1/6/2011-IR dt. 15.4.2013]	(i) Name & details of (a) Current CPIOs & FAAs (b) Earlier CPIO & FAAs from 1.1.2015	<p>Current CPIO- Dr. Naresh Kumar Assistant Professor & Administrative Officer (I/C), NIEPA, New Delhi</p> <p>Current FAA – Prof. Kumar Suresh Registrar (I/C) NIEPA, New Delhi</p> <p>Earlier CPIO- Shri G. Veerabahu Administrative Officer NIEPA, New Delhi</p> <p>Earlier FAA – Shri Basavaraj Swamy Registrar NIEPA, New Delhi</p>	Fully met
		(ii) Details of third party audit of voluntary disclosure (a) Dates of audit carried out (b) Report of the audit carried out		Not met
		(iii) Appointment of Nodal Officers not below the rank of Joint Secretary/ Additional HoD (a) Date of appointment (b) Name & Designation of the officers	<p>Administrative Officer</p> <p>Dr. Naresh Kumar, Assistant Professor & A.O. (I/C)</p>	Partially Met

		(iv) Consultancy committee of key stake holders for advice on suo-motu disclosure (a) Dates from which constituted (b) Name & Designation of the officers		Not Met
		(v) Committee of PIOs/FAAs with rich experience in RTI to identify frequently sought information under RTI (a) Dates from which constituted (b) Name & Designation of the Officers		Partially met

6. Information Disclosed on own Initiative

S.No.	Item	Details of disclosure	Remarks/ Reference Points (Fully met/partially met/ not met- Not applicable will be treated as fully met/partially met)
6.1	Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information	<ol style="list-style-type: none"> 1. Members of NIEPA Council 2. NIEPA's Organisation Chart 3. Board of Management 4. Academic Council 5. Finance Committee 6. Board of Studies 7. Telephone Directory of Faculty & Staff 8. Memorandum of Association and Rules 9. Public Information Officers 10. Annual Budget 11. Office Hours 12. Student Counselling Centre 13. Anti Ragging Committee 14. House Allotment 15. Rules, NIEPA 	Fully Met

6.2	Guidelines for Indian Government Websites (GIGW) is followed (released in February, 2009 and included in the Central Secretariat Manual of Office Procedures (CSMOP) by Department of Administrative Reforms and Public Grievances, Ministry of Personnel, Public Grievance and Pensions, Govt. Of India)	<p>(i) Whether STQC certification obtained and its validity.</p> <p>(ii) Does the website show the certificate on the Website?</p>	Partially met
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National Institute of Educational Planning & Administration
Salary statement for the month of July-2018

Sl.No.	Empname	Designation	Gross Salary
1	PROF. N.V. VARGHESE	VICE CHANCELLOR	
2	DR. A.C. MEHTA	PROFESSOR	271940
3	DR. A. K. SINGH	PROFESSOR	215070
4	DR. B.K. PANDA	PROFESSOR	215070
5	DR. RASHMI DEWAN	PROFESSOR	186608
6	DR. KUMAR SURESH	PROFESSOR/REGISTRAR (I/C)	186608
7	DR. MONA KHARE	PROFESSOR	210948
8	DR NAJMA AKHTAR	PROFESSOR	236604
9	DR. SUDHANSHU BHUSHAN	PROFESSOR	194084
10	DR. MRS. PRANATI PANDA	PROFESSOR	234330
11	DR. K. BISWAL	PROFESSOR	215070
12	DR. K. SRINIVAS	PROFESSOR ICT	181365
13	DR. SUNITA CHUGH	ASSOCIATE PROFESSOR	193712
14	DR. (MRS.) RASMITA DAS SWAIN	ASSOCIATE PROFESSOR	176572
15	DR. MRS. AARTI SRIVASTAVA	ASSOCIATE PROFESSOR	122408
16	DR. MADHUMITA BANDOPADHYAY	ASSOCIATE PROFESSOR	187798
17	DR. (MRS.) VEERA GUPTA	ASSOCIATE PROFESSOR	182589
18	DR. (MRS.) VINEETA SIROHI	ASSOCIATE PROFESSOR	193236
19	DR. MANISHA PRIYAM	ASSOCIATE PROFESSOR	193236
20	DR V.P.S. RAJU	ASSISTANT PROFESSOR	204517
21	DR MANJU NARULA	ASSISTANT PROFESSOR	107723
22	DR. N.K. MOHANTY	ASSISTANT PROFESSOR	113684
23	DR. S.K. MALLIK	ASSISTANT PROFESSOR	99350
24	SHRI A.N. REDDY	ASSISTANT PROFESSOR	93090
25	DR. V.SUCHARITA	ASSISTANT PROFESSOR	99350
26	DR. MONA SEDWAL	ASSISTANT PROFESSOR	99278
27	DR. KASHYAPI AWASTHI	ASSISTANT PROFESSOR	99278
28	DR. NEERU SNEHI	ASSISTANT PROFESSOR	90629
29	DR. NARESH KUMAR	ASSISTANT PROFESSOR /A.O. (I/C)	134429
30	DR. SUMAN NEGI	ASSISTANT PROFESSOR	99278
31	DR.(MS.) SANGEETA ANGOM	ASSISTANT PROFESSOR	99278
32	DR. (MRS.) SAVITA KAUSHAL	ASSISTANT PROFESSOR	93090
33	DR. SUBHASH C. SHARMA	HINDI OFFICER/FINANCE OFFICER (I/C)	127077
34	SHRI PRAMOD RAWAT	DY.PUB. OFFICER	120696
35	DR. D.S. THAKUR	DOCU. OFFICER	159402
36	MS. PUJA SINGH	Librarian	118923
37	SHRI G. VEERABAHU	EX-ADMINISTRATIVE OFFICER	75221
38	MR. CHANDRA PRAKASH	Accountant	86884
39	SHRI CHANDER PRAKASH-I	SECTION OFFICER	92932
40	SHRI P.P. SAXENA	SECTION OFFICER	101185
			119185

41	SHRI JAI PRAKASH	SECTION OFFICER	98303
42	MS. SONAM ANAND	SECTION OFFICER	62671
43	SHRI KAMAL KUMAR GUPTA	SECTION OFFICER	55747
44	SHRI SUNIL KUMAR-II	ASSISTANT	41730
45	SHRI SUNIL KUMAR SHARMA	ASSISTANT	60968
46	MS. NITI VERMA	PROFESSIONAL ASSISTANT	78391
47	MS. SULBHA SHARMA	PROFESSIONAL ASSISTANT	85734
48	SHRI AMIT SINGHAL	PUBLICATION ASSISTANT	92932
49	SHRI BHARAT BHUSHAN JAIN	SENIOR STENO	82976
50	MRS. RITA	SENIOR STENO	49113
51	SHRI MUKESH KUMAR	SENIOR STENO	98303
52	MS. KIRAN KAPOOR	SENIOR STENO	138442
53	MS. MEENA VIRDI	SENIOR STENO	138442
54	SHRI A.K. GUPTA	SENIOR STENO	107080
55	MS. KANCHAN SHARMA	SENIOR STENO	114076
56	SHRI SATISH KUMAR-I	SENIOR STENO	92932
57	MRS. SUMAN VIJ	SENIOR STENO	76164
58	MS. ANJALI BALA ARORA	SENIOR STENO	85334
59	SHRI MANOHAR LAL	JUNIOR STENO	85334
60	MS. PURNIMA VERMA	U.D.C	31137
61	MS. POONAM KUMARI	U.D.C.	53763
62	SHRI PANKAJ KUMAR	U.D.C.	40401
63	SHRI RAM BABU	U.D.C.	55204
64	SHRI BHAGWAN B. SOYARE	U.D.C.	58348
65	SHRI HAYAT SINGH RAWAT	U.D.C.	40553
66	SHRI BIKRAM SINGH NEGI	U.D.C.	45796
67	SHRI BIR SINGH	U.D.C.	45796
68	MS. REKHA RANI	U.D.C.	31137
69	SHRI SUDHIR DAGAR	DATA ENTRY OPERATOR 'C'	85334
70	SHRI MANOJ GAUR	HINDI TRANSL.	87823
71	SHRI ANUBHAV KUMAR	Driver	36864
72	SHRI MAHENDRA PRATAP SINGH	Driver	30816
73	SHRI JOGINDER SINGH	DRIVER	54418
74	SHRI RAJESH KUMAR-II	DRIVER	28569
75	SHRI BALBIR SINGH	DRIVER	30816
76	SHRI PARSHU RAM RAWAT	LIBRARY ATTENDANT	45154
77	SHRI SOTAJ SINGH	LIBRARY ATTENDANT	35203
78	SHRI SAROJ KUMAR	LIBRARY ATTENDANT	48392
79	SHRI MITHLESH KUMAR RAI	Programme Attendant	41056
80	SHRI AMIT DHAWAN	MTS	30091
81	MOHD. USMAN SHAH	MTS	40232
82	SHRI RAJESH-I	MTS	55990
83	SHRI NARESH KUMAR-I	MTS	45154
84	SHRI GAURAV	MTS	26857

85	SHRI RAMESH MEHTO	MTS	
86	MS. PRIYANKA	MTS	34240
87	SHRI RAJ BIR SINGH	MTS	32017
88	SHRI. MANOJ KUMAR	MTS	48392
89	MS. VIDHYA	MTS	54418
90	SHRI PANCHAM PRASAD	MTS	40008
91	SHRI RAM CHANDER	MTS	46438
92	MR. IRFAN	MTS	50095
93	SHRI NITIN MISHRA	MTS	32017
94	SHRI NARESH KUMAR YADAV	MTS	30091
95	NARESH BHARDWAJ	MTS	36864
96	SHRI VIJENDER KUMAR	MTS	24931
97	MR. BANSI DHAR	MTS	45154
98	SH. SANDEEP KUMAR	MTS	24931
			25066
		TOTAL	9325965

List of AMC

S. No.	Name of Agency	Period from	Period to
1.	AMC OF AC & GEYSERS M/s S.R ELECTRICALS & ELETRONICS S-109/102, Prajapati Basti, Mohammad Pur, New Delhi-110066.	01.06.2018	30.05.2019
2.	AMC OF CATERING SERVICES M/s Food Pakiza B-223, Badhkal NIT, Faridabad, Haryana	01.09.2018	30.12.2018
3.	AMC of COMPUTERS M/ s Comptek Technology Pvt. Ltd. B-42, Somdutt Chamber – II9, Bhikaji Cama Place ,New Delhi – 110 066	01.06.2018	30.05.2019
4.	AMC FOR PROVIDING CONFERENCE FACILITIES M/s Softech Audio Visuals D-182, Lajpat Nagar-I, New Delhi 110 024	15.06.2018 (1 Year)	-
5.	AMC of HOUSEKEEPING SERVICES M/s Good Housekeeping WZ-519, Raj Nagar-I, Palam Colony New Delhi 110 077	01.06.2018 (3 Months)	
6.	AMC OF PHOTOCOPY SERVICES M/s Shiv Shakti Enterprises 62/4D, Ber Sarai Opposite Old JNU Campus, New Delhi 110 016	15.06.2018 (1 Year)	
7.	AMC OF TAXI SERVICES M/s Yadav Toursit Taxi Services F-16, MB Road, Saket, Part - I New Delhi	01.06.2018	30.05.2019
8.	AWARD OF SECURITY SERVICES M/s Daljit Singh Security Agency T-19, 3 rd Floor, Malik Buildcon Plaza-II Plot No. 6, Pocket 05, Sector 12,Dwarka, New Delhi-110075	01.06.2018	30.05.2019

List of Proposals Recommended for Grants-in-Aid during April 2016 to March 2017

1.	Proposal No.- 2016041801 Proposal Date- April 12,2016	Centre for the Study of Nepal, Varanasi	Seminar on "Education for development of democracy, the constitution and resulting conflicts in Nepal: the South Asian Context"	Recommended for Rs. 3,00,000/-
2.	Proposal No.- 2016042701 Proposal Date- April 30,2016	Seva Sadan's College of Education, Maharashtra	Seminar on "Meeting all learner's needs"	Recommended for Rs. 3,00,000/-
3.	Proposal No.- 2016080201 Proposal Date- August 3, 2016	Aligarh Historians Society, Aligarh	Seminar on "India and its parts: Present and the Past"	Recommended for Rs. 3,00,000/-
4.	Proposal No.- 2016080202 Proposal Date- August 2, 2016	Teja Rural Development Society, Kurnool, A.P.	Seminar on " Critical Role of School Management Committees (SMCs) in Effective Implementation of Right to Education Act 2009"	Recommended for Rs. 3,00,000/-
5.	Proposal No.- 2016072801 Proposal Date- July 29, 2016	Indian Academy of Social Sciences, Allahabad	Conference on "Indian Social Science Congress People's Health and Quality of Life in India" (International)	Recommended for Rs. 5,00,000/-
6.	Proposal No.- 2016073102 Proposal Date- August 8, 2016	Sri Venkateswara University, Tirupati	7th International Conference on "Comparative Educational Destinies: Visions, Dilemmas and Challenges"	Recommended for Rs. 5,00,000/-
7.	Proposal No.- ----- Proposal Date- September1, 2016	Society for Education and Economic Development, New Delhi	Conference on "Higher Education for bridging the gap between rural and urban India"	Recommended for Rs. 1,49,000/-
8.	Proposal No.- 2016091702 Proposal Date- September 17,2016	The Indian Econometric Society, New Delhi	Conference on "53 rd Annual Conference of TIES"	Recommended for Rs. 3,00,000/-
9.	Proposal No.- 2016100901 Proposal Date- October 25,2016	Indian History Congress, Delhi	Seminar on "77 th Session of the Indian History Congress"	Recommended for Rs.3,00,000/-
10.	Proposal No.- 2016102201 Proposal Date- October 28,2016	Nav yug Samajic Seva Sansthan, U.P.	Seminar on "National Early Childhood Care and Education Policy"	Recommended for Rs.3,00,000/-
11.	Proposal No.- 2016110701 Proposal Date- Nov. 7, 2016	Rural Integrated Development Organization, AP	Two Days National Workshop on "Implementation of National Academic Depository Scheme"	Recommended for Rs.2,70,000/-
12.	Proposal No.- 2016111003 Proposal Date- Nov. 10,2016	Sarada Mahila Mandali	Two-Day National Seminar on "Teacher Education :New Vistas- New Challenges"	Recommended for Rs.2,70,000/-
13.	Proposal No.- 2016113003 Proposal Date- Nov. 30, 2016	Mother Teresa Social Service Society, Kothapatnam, AP	National Seminar on "Challenges of Inclusive Education & Concerns of Education for Children with Special Needs"	Recommended for Rs.3,00,000/-
14.	Proposal No.- 2016111901 Proposal Date- Dec. 19, 2016	Salvation, New Delhi	Seminar on "Higher Educational Policies for Minorities: Problems and Prospects"	Recommended for Rs.3,00,000/-
15.	Proposal No.- 2017010601 Proposal Date- January 6, 2017	Society for People Education and Economic Development, Anantapur, AP	Seminar on "Changing conception of Inclusion in Education"	Recommended for Rs.2,70,000/-

16.	<u>Proposal No.-</u> 2016033101 <u>Proposal Date-</u> -----	State Institute of Educational Management & Training, Allahabad, U.P.	Research Study on "Science at Secondary Level: Status and Suggestive Strategies to Improve Learning"	Recommended Rs.500000/-
17.	<u>Proposal No.-</u> 2016060101 <u>Proposal Date-</u> June 1,2016	Madhya Pradesh Vigyan Sabha, Bhopal, M.P.	Research Study on "Analysis of Nature of School Dropout Rate of Tribal Children"	Recommended Rs.500000/-
18.	<u>Proposal No.-</u> 2016061401 <u>Proposal Date-</u> -----	SASTRA University, Tamil Nadu	Research Study on "Co-creating a notable digital learning environment (candle) among higher education institutions"	Recommended Rs.500000/-
19.	<u>Proposal No.-</u> 2016100301 <u>Proposal Date-</u> October 6, 2016	Prajayatna, Bengaluru	Research Study on "Impact Evaluation on section 12 (1) (c) of RTE in Karnataka: Assessing the impact of RTE 12(1) (c) on learning and psychosocial outcomes of children"	Recommended Rs.500000/-
20.	<u>Proposal No.-</u> 2017012501 <u>Proposal Date-</u> January 25, 2017	Avtar Smriti Siksha Evam Kalyan Samiti (ASKS)	Seminar on "Role of School Management Committee (SMCs) and Panchayti Raj Institutions in planning implementation "	Recommended for Rs. 3,00,000/-
21.	<u>Proposal No.-</u> 2017011701 <u>Proposal Date-</u> January 17, 2017	Association for Global Rural Alert, Ananthapur	Seminar on "Choice Based Credit System: Challenges and Suggestions"	Recommended for Rs. 3,00,000/-
22.	<u>Proposal No.-</u> 2017011803 <u>Proposal Date-</u> January 18, 2017	Megana Grace Educational Society and Voluntary Organization, Kurnool	Seminar on "Concerns and Challenges of inclusive education"	Recommended for Rs. 3,00,000/-
23.	<u>Proposal No.-</u> 2017011703 <u>Proposal Date-</u> January 17, 2017	Nethra Educational Society, Kurnool, AP	Seminar on 'Concerns & Challenges of Massive Open Online Courses (MOOCs) in India'	Recommended for Rs. 3,00,000/-
24.	<u>Proposal No.-</u> 2017012701 <u>Proposal Date-</u> January 27, 2017	Ilashre Seva Sansthan, Madhubani	Seminar on 'Role of Sakshar Bharat Programme-SBP'	Recommended for Rs. 3,00,000/-
25.	<u>Proposal No.-</u> 2017020502 <u>Proposal Date-</u> February 5, 2017	Monalisa Shiksha Avam Samaj Kalyan Samiti, Bhind	Seminar on 'Rules & Responsibilities of Local Authority Structure and Community People under Right to Education (RTE) Act in Mehgaon block of Bhind district of Madhya Pradesh'	Recommended for Rs. 3,00,000/-
26.	<u>Proposal No.-</u> 2017020801 <u>Proposal Date-</u>	Seva Bharathi, Chittoor, AP	Seminar on 'Role of Swachh Vidyalaya Scheme in Improving Attendance & Decreasing Dropout rate'	Recommended for Rs. 3,00,000/-
27.	<u>Proposal No.-</u> 2017021101 <u>Proposal Date-</u> February 11, 2017	Mata Kameshwari Foundation (MKF)	Seminar on 'Challenges of Dyslexic Students and Effect on its Remedial Initiatives'	Recommended for Rs. 3,00,000/-
28.	<u>Proposal No.-</u> 2017020802 <u>Proposal Date-</u> 8/2/2017	Rural Welfare Institute, Nimapara, Puri, Odisha	Seminar on "Issues related to Implementation of National Early Childhood Care Education Policy, 2013"	Recommended for Rs. 3,00,000/-

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