



NATIONAL INSTITUTE OF EDUCATIONAL PLANNING AND ADMINISTRATION
17-B, Sri Aurobindo Marg, New Delhi-110016

RECRUITMENT NOTIFICATION

National Institute of Educational Planning and Administration (NIEPA) is an Autonomous Body and Deemed to be University under the Ministry of Education, fully financed by Govt. of India.

The Institute has been engaging retired personnel as Consultants in different fields, purely on temporary basis depending upon specific requirements of the work of the Institute. To meet such requirements, online applications are invited from willing and eligible candidates who have retired/superannuated, for engagement as Consultant(s) on purely temporary basis. The details of the posts are as under:-

S. No.	Name of the post	No. of posts	Age Limit	Remuneration	Essential Qualifications for retired personnel	Experience
1.	Consultant	01	Not more than 62 years as on last date of receipt of application	Rs. 45,000/- per month	SAS Qualified. Preference will be given to the persons having degree in MBA (Finance)/Chartered Accountancy/Cost Accountancy	Retired personnel at the level of Senior Accounts Officer having experience of working in audit and related work.
2.	Junior Consultant	01	Not more than 62 years as on last date of receipt of application	Rs. 35,000/- per month	SAS Qualified. Preference will be given to the persons having degree in MBA (Finance)/Chartered Accountancy/Cost Accountancy	Retired personnel at the level of Assistant Accounts Officer having experience of working in audit and related work.
3.	Junior Assistant	01	Not more than 62 years as on last date of receipt of application	Rs. 17,000/- per month	B.Com Pass having working knowledge of computers. Should have expertise in MS-Excel, Tally etc.	Retired personnel at the level of LDC/UDC/Assistant having experience of working in audit, accounts and related work.

Contd/-

NOTE:

1. Candidates submitting online application are advised to take a print out of the online application for their record and if called for interview, they should submit the hard copy of online application, duly signed and affixing a recent passport size photograph on the date of interview. All necessary documents pertaining to educational qualification, experience, date of birth, PPO, LPC, copy of PAN and Aadhar card must be submitted along with the form.
2. Minimum requirements of qualifications and experience may be relaxed in respect of exceptionally outstanding candidate. The Institute reserves the right to increase / decrease or fill up or not to fill up any or all the posts.
3. There shall be no annual increase or percentage increase in remuneration during the contract period.
4. The initial engagement of the Consultant shall be for a period of one (01) year, which may be extended on half-yearly basis, subject to requirement and satisfactory performance.
5. For any queries/clarification, e-mail may be sent to the Administrative Officer, NIEPA [ao@niepa.ac.in]. For updates or information if any, candidates are advised to refer the institute website, www.niepa.ac.in.
6. The last date to submit the online application is **October 04, 2021**.

